

# ACH ORIGATION FORM

**YOU MUST ATTACH A VOIDED CHECK OR A COPY OF A CHECK**

I authorize Neighborhood Services Corporation to initiate entries to my checking/savings account as directed below. This authority will remain in effect until I notify NSC in writing to cancel it in such time as to afford NSC a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution 3 day before my account(s) is charged for a normal stop payment fee. I can have the amount of an erroneous charge immediately credited to my account up to 15 days following issuance of my bank statement or 60 days after posting.

**PLEASE NOTE THAT ALL NSF RETURNS WILL BE SUBJECT TO A \$25.00 CHARGE FROM NEIGHBORHOOD SERVICES CORPORATION**

ACCOUNT TO BE CREDITED

*ALL ACCOUNTS WILL BE DRAFTED BETWEEN THE 10<sup>TH</sup> AND 12<sup>TH</sup> OF THE MONTH*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME OF NEIGHBORHOOD HOA: \_\_\_\_\_

ACCOUNT NO: \_\_\_\_\_ CHECKING \_\_\_\_\_ SAVINGS

ROUTING NUMBER: \_\_\_\_\_

FINANCIAL INSTITUTION NAME: \_\_\_\_\_

## DESCRIPTION OF ENTRY

AMOUNT: \_\_\_\_\_

MONTH DRAFTS COMMENCE \_\_\_\_\_  
(NSC must receive this form at least 10 days prior to the date of first draft)

FREQUENCY: \_\_\_\_\_ monthly All accounts are drafted on the 10<sup>th</sup> day of the month

\_\_\_\_\_  
CUSTOMER SIGNATURE

\_\_\_\_\_  
DATE

For company use: Processed: \_\_\_\_\_ Date: \_\_\_\_\_