

CRYSTAL GARDENS

RULES GOVERNING USE OF THE HOA CLUBHOUSE

The Crystal Gardens clubhouse is available for use by HOA residents on a first-come-first-served basis. The Crystal Gardens clubhouse can be reserved; however, the pool cannot be reserved. Events are limited to 30 people. To reserve the clubhouse, please contact:

Marlene Kirsop 470-5007 or Donna Allen 722-3838

Use of the clubhouse requires a \$60.00 deposit by check made out to Crystal Gardens HOA at the time of scheduling. The deposit will be returned in full following your event provided the clubhouse premises are in the same order as found. Any damage or necessary cleaning charges will be deducted from the deposit. Should you find any problems prior to your event please notify Marlene or Donna.

The clubhouse key can be obtained from Marlene or Donna and must be returned the day following your event.

AFTER YOUR EVENT PLEASE DO THE FOLLOWING:

- BE SURE ALL DOORS ARE LOCKED: ENTRANCES, INSIDE AND OUTSIDE RESTROOM DOORS.
- DURING HOT WEATHER SET THERMOSTAT ON: COOL, 85 DEGREES.
- DURING COLD WEATHER SET THERMOSTAT ON: HEAT, 65 DEGREES.
- DO NOT LEAVE DIRTY DISHES OR UTENSILES IN THE KITCHEN SINK.
- LEAVE NO PERISHABLES IN THE REFRIGERATOR.
- TURN OFF ALL LIGHTS, FANS AND APPLIANCES.
- COLLECT ALL TRASH IN THE CLUB HOUSE AND PUT IT IN PLASTIC BAGS AND PUT IT IN THE LARGE BLACK TRASH CONTAINERS IN THE BREEZEWAY. ON SUNDAY TAKE THE BLACK TRASH CONTAINERS TO THE CURB FOR THE MONDAY MORNING PICKUP. AFTER CONTAINERS HAVE BEEN EMPTIED RETURN THEM TO THE BREEZEWAY.

After the black trash containers have been emptied and returned to the breezeway and the clubhouse is left clean and orderly, the deposit will be returned.

Print Name and Phone Number

Signature

Date and Time of Reservation